



THE STUDENT VOICE

NEWSLETTER BROUGHT TO YOU BY AIHE STUDENT AMBASSADORS

MEET THE TEAM BEHIND YOUR AIHE JOURNEY

The Student Assist team helping students stay on track every day.



"Our goal is simple - to help students focus on learning while we support enrolment, administrative, and other processes throughout their studies."





How the Student Assist Team Supports Your AIHE Journey

Your go-to resource for guidance, support, and solutions to help students succeed.

Behind every smooth study journey at AIHE is a team working quietly behind the scenes to support students through enrolments, documents, and academic processes. The Student Assist team helps students navigate school life by providing clear guidance, practical support, and timely solutions whenever questions arise.

Making the Study Journey Easier

Throughout the semester, the Student Assist team helps make navigating university processes smoother by:

- Sending clear guidance and instructions by email so students understand important processes and deadlines.
- Offering early advice on subject enrolment and academic matters to help students stay on track.
- Preparing a wide range of confirmation letters that students often need for visas, work, or personal matters.



When Should Students Reach Out?

Students are encouraged to contact the Student Assist team whenever they are unsure about school processes.

Common reasons to visit the team include:



Subject enrolment



Timetable arrangements



Academic transcript requests



Confirmation letters



Connecting with academic or wellbeing support

“When students have questions, it’s our job to help them find answers quickly and provide clear guidance.”

- Student Assist Team

Student Assist Team Tips for Staying on Track During the Semester

✓ Start of Term

- Check your inbox regularly for important announcements and instructions.
- For new students, attend orientation so you become familiar with the campus and services.
- For continuing students, carefully follow enrolment instructions and complete your enrolment on time.

📅 Assessment Time

- Plan deadlines early.
- Ask lecturers for clarification if you are unsure about referencing or assessment requirements.
- Apply for extensions before deadlines pass if you need extra time.



Real Student Support



The Student Assist team often helps students resolve urgent situations where timely support makes a real difference.

Recently, a student urgently needed a Confirmation of Enrolment letter to apply for a visa extension. The team prepared the document on the same day and clearly explained the next steps the student needed to follow.

Because of this support, the student was able to lodge their visa application on time without unnecessary stress.

A Message from the Student Assist Team

One thing the Student Assist team hopes every student knows from their first day at AIHE is how important it is to attend classes regularly and reach out early if challenges arise.

“Attend your classes regularly and reach out early if any issues arise.

Most problems can be solved quickly when the team is aware of them sooner.”

- Student Assist Team

When students contact the team early, many concerns can be resolved quickly. This allows students to stay focused on their studies and continue their academic journey with confidence.

How to Reach the Student Assist Team



ADL & MEL

Campus reception desk



ADL & MEL

9:00 am – 5:00 pm



ADL: student.assist.adl@aihe.sa.edu.au

MEL: student.assist.mel@aihe.sa.edu.au



ADL: +61 8 8470 0156

MEL: +61 3 8849 0171

Meet Your



New Student Ambassador

Melbourne Campus

Madeleine Wong | 2nd Year MBA Student

Madeleine



From:
Malaysia

Fun Fact:
I have triple eyelid folds like penguins do.

Ambassador Vibe:
Easy going and a big mental health advocate.

Favourite Thing About AIHE:
The tremendous support from staff!

Ambassador Goals:
Connecting students from different backgrounds to live to their fullest potential with AIHE.

Angelo Gabrielle Morales | 1st Year MBA Student

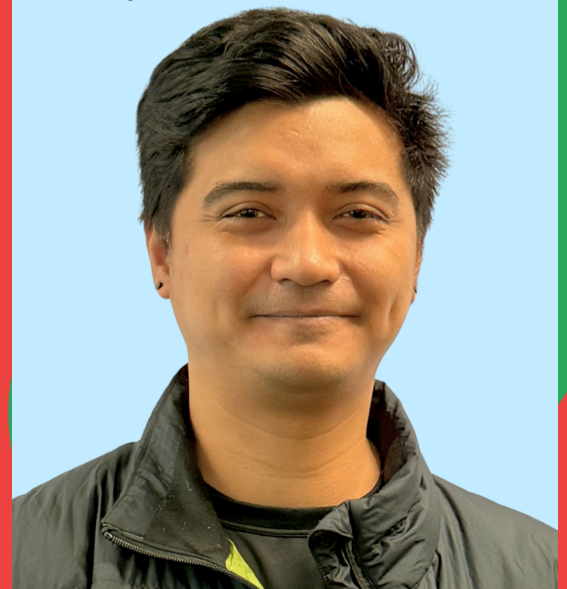
From:
Philippines

Fun Fact:
I'd rather spend my weekends trail running up a mountain than relaxing at the beach.

Favourite Thing About AIHE:
The supportive learning environment and the opportunity to connect with students from diverse backgrounds.

Ambassador Goals:
To represent AIHE, support new and current students, and help create a welcoming and inclusive campus community.

Angelo



Meet Your



New Student Ambassador

Melbourne Campus

Mirna Tedjo | 2nd Year MBA Student

From:
Indonesia

Fun Fact:
I would like to travel around the world.

Ambassador Vibe:
Positive, friendly, and approachable.

Favourite Thing About AIHE:
The community is very diverse. I can meet people from different countries and learn from their stories and cultures.

Ambassador Goals:
Create memorable memories and opportunities to connect with others. Make new students feel welcome and included since day one.

Mirna



Join the **AIHE STUDENT** AMBASSADORS

Love meeting people and getting involved on campus?



Be the friendly face that welcomes new students.



Support fun events and activities.



Help create an amazing AIHE student community!

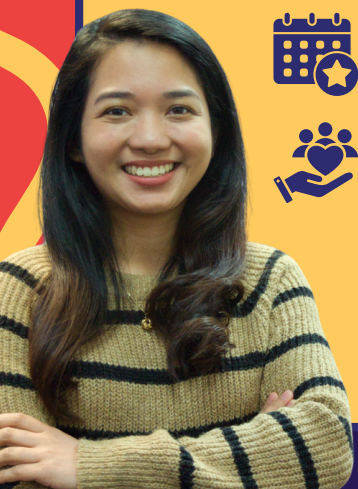


Scan the QR code to
Fill Out the Form!

Send your **Expression of Interest** to:



ADL: student.assist.adl@aihe.sa.edu.au
MEL: student.assist.mel@aihe.sa.edu.au





THE STORY OF YOU



Activity Page

You can write or draw your story!

In the boxes below, share your story!
What important events have happened in your life?
What are your strongest memories?
What hobbies or passions are important to you?

Where were you born?

When I was little....

My biggest struggle has been....

My biggest success has been....

I find it hard to....

My favourite thing to do is...

I hope that....